



Autism Training Facilitator

Position Description

About Autism Tasmania

Autism Tasmania is a community based, not-for-profit, incorporated association and registered charity. We are committed to improving the lives of adults and children on the autism spectrum, their families, and carers; and to improve community awareness, acceptance, and understanding of autism. We work closely with our members and the extended autism community to advocate for equity and fairness.

Vision, Mission and Values

Our Vision: Optimum life outcomes for adults and children on the autism spectrum.

Our Mission: To help adults and children in Tasmania on the autism spectrum, their families, and carers to participate fully, independently, and equally in all aspects of their everyday lives.

Core Values:

Inherent worth

We recognise and celebrate that people on the autism spectrum are valuable members of society, capable of contributing to and enriching the lives of those around them.

Social justice

We value equality and recognise that some people need a greater share of resources in order to have equal opportunity.

Individual dignity

We value individuality, acknowledge that everyone should be treated with respect, and we believe that all people should have the opportunity to be involved in choices relating to their own wellbeing.

Respecting language and identity

We acknowledge the differing views within the autism community for describing autism and respect the right of individuals to choose the language which they believe most powerfully represents them.

Evidence-based practice and policy

We value evidence-based practice and consult with and seek input from the autism community to influence better policy outcomes.

Collaboration and community

We value partnerships with other organisations and celebrate the diversity and achievements of the community we represent.

Professionalism and accountability

We strive to operate our organisation transparently and with the best interests of our members and the Tasmanian autism community in mind.

About the Training program

Autism Tasmania's training program delivers evidence-based, autistic-informed information to a wide range of audiences with the aim of improving awareness, acceptance, and opportunities for Tasmanians on the autism spectrum. Our workshops and training:

- Aim to increase understanding and boost confidence,
- Combine engaging discussions with practical activities based on current research evidence,
- Feature the insights of Tasmanians on the spectrum, often with direct participation of Autistic Consultants,
- Are tailored to meet the needs of individual organisations and services.

The training program consists of three main components: fee for service training, parent/carer information sessions and Early Days workshops.

About the Role

Training Facilitators primarily deliver workshops as part of Autism Tasmania's statewide training team. The role also involves exploring and fostering opportunities to extend Autism Tasmania's training program, developing training resources, and administrative responsibilities.

Training Facilitators are also members of the statewide Autism Advisor team. Autism Advisors provide evidence-based information about autism and advice on local services to individuals on the autism spectrum, their families and the broader community. Autism Advisors also establish and maintain collaborative relationships with local organisations and participate in awareness raising activities.

Reporting Relationships

Training Facilitators report directly to the Training Manager.

Location

Autism Tasmania has Training Facilitators in all regions of Tasmania. Two positions are available, one based in Hobart and the other in Launceston.

Employment terms, Remuneration

This position is a two-year part-time contract for 15 hours per week.

The standard work hours are 15 hours each week. However, flexibility is required to meet the needs of training clients.

The work level standard for this position is SCHADS Award level 4.1.

Access to full salary sacrifice options.

Responsibilities and Duties

Service Coordination

1. Present workshops to a range of audiences according to Training Delivery Procedures (see attached)

Working Practices

1. Promote a positive reputation for Autism Tasmania and uphold Autism Tasmania's values.
2. Work in collaboration with other programs and services of Autism Tasmania.
3. Contribute to Autism Tasmania's knowledge by sharing relevant information with other staff.
4. Adhere to all statutory and Autism Tasmania's policies, procedures, standards, and work practices.
5. Perform other duties as required.
6. Acknowledge Autism Tasmania as the sole owner of all intellectual property developed within these duties and that all documentation remains the property of Autism Tasmania.

Desirable Skills and Abilities

Desirable Qualifications

1. Relevant qualifications in a related discipline
2. Tertiary and/or post-tertiary qualifications in autism
3. Certificate IV Training and Assessment

Areas of Knowledge

1. Experience-informed understanding of the characteristic strengths and challenges inherent in autism

Personal abilities

1. Demonstrated skills in the delivery of training workshops for a range of audiences
2. A demonstrated collaborative approach to working with other people, whether as clients, colleagues, or peers in other services
3. Experience with, and an aptitude for, a variety of information and communication technology tools
4. Excellent skills working in Microsoft Office 365 and data entry
5. Good personal organisation, self-direction, and motivation, with the ability to work effectively under pressure
6. Support and work with people from diverse backgrounds, value systems, cultural differences, and special needs
7. Honesty, integrity, and reliability

Special Requirements

1. Current Tasmanian driver's licence.
2. Access to own vehicle, with appropriate insurance, for travel within Tasmania.
3. NDIS worker screening clearance or ability to obtain.
4. Flexibility to travel and work on the occasional weekends and evenings by prior arrangement.

For more information:

Please contact Robyn Thomas, Autism Training Manager for a confidential discussion on 0458 375 604 or robyn.thomas@autismtas.org.au.

Application requirements:

A cover letter and resume addressing your interest and suitability to the role submitted to ceo@autismtas.org.au by 5pm 30 March 2021.