



## **Autism Educator**

### Position Description

## **About Autism Tasmania**

Autism Tasmania is the peak state-wide organisation representing the interests and aspirations of the Tasmanian autism community. Autism Tasmania is a community based, not-for-profit, incorporated association and registered charity. [www.autismtas.org.au](http://www.autismtas.org.au) We work closely with our members and the extended autism community to advocate for equity and fairness for autistic Tasmanians.

### **Vision, Mission and Values**

**Our Vision:** Optimum life outcomes for all autistic Tasmanians

**Our Mission:** To work with, and for, the Tasmanian autism community to:

- Create the right conditions for autistic Tasmanians to achieve
- Grow community knowledge about autism and how to make a difference

**Our Values:**

#### **Inherent worth**

We recognise and celebrate that autistic people are valuable members of society, capable of contributing to and enriching the lives of those around them.

#### **Social justice**

We value equality and recognise that some people need a greater share of resources in order to have equal opportunity.

#### **Individual dignity**

We value individuality, acknowledge that everyone should be treated with respect, and we believe that all people should have the opportunity to be involved in choices relating to their own wellbeing.

#### **Respecting language and identity**

We acknowledge the differing views within the autism community for describing autism and respect the right of individuals to choose the language which they believe most powerfully represents them.

**Evidence-based practice and policy**

We value evidence-based practice and consult with, and seek input from, the autism community to influence better policy outcomes.

**Collaboration and community**

We value partnerships with other organisations and celebrate the diversity and achievements of the community we represent.

**Professionalism and accountability**

We strive to operate our organisation transparently and with the best interests of our members and the Tasmanian autism community in mind.

## About the Role

Autism Tasmania co-designs and delivers person-centred, tailored, individual and group services including:

- Autism advisory and service connections
- NDIS support coordination
- Learning and Development programs for the autistic and broader community
- Peer and Social network programs

The suite of programs is funded through a combination of internal investments and external (government) funding grants.

Autism Educators will work across various parts of the organisation to deliver efficient, effective, and sustainable programs in accordance with our mission.

## Reporting Relationships

The Educators report directly to the Program Manager and CEO.

## Location

Based in Hobart, Launceston or Burnie.

## Employment terms and Remuneration

This position is permanent part-time for 20 hours per week.

Regular days of work and hours to be negotiated between the employee and Autism Tasmania with potential for some flexibility around these hours according to business and personal need.

The work level standard for this position is SCHADS Award Level 5.1

Access to full salary packaging options.

## Responsibilities and Duties

Autism Educator's primary role is to **capacity build the autistic and autism community** which comprises:

- autistic individuals;
- families and carers;
- disability services;
- educators;
- employers;
- the general community; and
- all mainstream services.

Autism Educators are assigned portfolio responsibilities and duties to match their specific subject matter expertise.

Duties include:

- 1) Provide expert evidence-based **autism advice** in response to enquiries from the autistic and autism community
- 2) Develop and deliver of **learning programs** to a variety of stakeholders (e.g., community groups, autistic people, professional groups)
- 3) Provide expert advice across **all Autism Tasmania programs**
- 4) Develop **strong relationships** with the autistic and autism community

## Selection Criteria

### Values alignment

1. Ability to demonstrate and authentically promote Autism Tasmania's values.
2. Ability to foster, promote and implement a culture that keeps the autistic community at the centre of everything we do; demonstrates an awareness of and prioritises the needs of the autism community; focuses on optimal outcomes.

### Qualifications, Knowledge and Experiences

#### 1. QUALIFICATIONS

- a) Relevant Tertiary qualifications or demonstrated experience.

#### 2. KNOWLEDGE and SKILLS

- a) Demonstrated knowledge in Autism, autistic culture and current issues relevant to the autism community,
- b) Ability to operate as an evidence-based subject matter expert in a specific autism topic and / or mainstream services or supports. (portfolio area),
- c) Microsoft Suite – Intermediate knowledge and general IT skills required for CRM and online delivery of education programs.

#### 3. EXPERIENCES

- a) Building the capacity of individuals through the provision of information and supports that assist their navigation of complex services and systems.
- b) Developing, planning and delivering group or individual educational and/or developmental programs or the autistic and broader community (professional development).

### Personal attributes

1. COLLABORATION - Ability to engage collaboratively, effectively, and professionally within an outcome focussed team. Build and maintain relationships with range of stakeholders.
2. PROBLEM SOLVING – Resourceful, practical and systems thinking when planning solutions.
3. COMMUNICATION - High level communication skills and proven capacity to adjust your communication to meet the needs of your audience. Aptitude for a variety of information and communication technology tools.
4. SELF MANAGEMENT - High level organisation and time management skills and able to prioritise competing demands. Able to work within identified timeframes.
5. INCLUSION - Work with people from diverse backgrounds, value systems, cultural differences, and unique needs to provide everyone with equal access to opportunities and resources.

### Special Requirements

1. Minimum 1 year experience as an adult educator.
2. Provide evidence of your Right to Work in Australia.
3. Current Tasmanian driver's licence. Access to own vehicle, with appropriate insurance, for travel within Tasmania
4. Current Working with Vulnerable Person's clearance/NDIS worker screening clearance.
5. Flexibility to travel intrastate by prior arrangement.